



### **Welfare Supervisor**

Temporary: ASAP in January 2024

Part time, term time only: 8.3/4 hours per week (11.30am – 1.15pm)

Scale: 2 Salary: £22,366 (Pro Rata)

The Governors of Kew Woods Primary School are seeking to appoint a highly motivated, energetic and caring Welfare Supervisor to work with and contribute to our successful and hardworking team. It is a temporary post with a view to becoming permanent.

The successful candidate will have:

- Relevant experience suitable for working with children of primary school age
- An ability to work as part of a close and friendly team of staff.
- A high level of patience and understanding.
- Enthusiasm and passion about working with children.

**We are looking for someone who:**

- Is able to support the care and welfare of children;
- Can work effectively as part of a team, has excellent communication skills and is committed to building positive relationships with pupils and staff;

We will offer you:

- A caring, happy school with a pupil centred ethos for learning;
- Well behaved, aspiring pupils who are keen to learn and whom take pride in their school;
- A highly committed staff who are very willing to help each other, share good practice and work together as part of a team.

Kew Woods Primary School is an academy and part of the Southport Learning Trust. We are really proud of our school and encourage you to explore our school website [www.kewwoods.com](http://www.kewwoods.com) and Twitter feeds @KewWoods

As an employee of the school you will have a responsibility for and must be committed to, safeguarding and promoting the welfare of children and young people and for ensuring that they are protected from harm.

Southport Learning Trust is required under law and guidance to check the criminal background of all employees. Decisions to appoint will be subject to consideration of an enhanced disclosure, including a Barred List check, from the Disclosure and Barring Service. Because of the nature of the

**Headteacher** Mrs Christina Greaves BA (Hons) NPQH NPQEL  
**Kew Woods Primary School** 30 Ovington Drive, Southport PR8 6JW  
**T** 01704 533478  
**E** [admin@kewwoods.com](mailto:admin@kewwoods.com)  
**W** [www.kewwoods.co.uk](http://www.kewwoods.co.uk)

Kew Woods Primary School is a partner in Southport Learning Trust. Southport Learning Trust is a Company Limited by Guarantee Reg No 7790934.  
Registered Address – Fleetwood Road, Southport PR9 9TF



work for which you are applying, this post is exempt from the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013 and 2020).

The amendments to the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (2013 and 2020) provides that when applying for certain jobs and activities, certain convictions and cautions are considered 'protected'. This means that they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

**Guidance about whether a conviction or caution should be disclosed can be found on the Ministry of Justice website, which can be accessed here:**

<https://www.gov.uk/government/publications/new-guidance-on-the-rehabilitation-of-offenders-act-1974>

In accordance with our statutory obligations under Keeping Children Safe in Education Southport Learning Trust is required to conduct an online search as part of our due diligence on shortlisted candidates. This may help identify any incidents or issues that have happened, and are publicly available online, which Southport Learning Trust might want to explore with you at interview.

Completed application forms are to be returned marked for the attention of Mrs C Greaves (Headteacher).

Interview: w/c 20<sup>th</sup> November 2023

**Completed application forms to be sent to:**

be emailed to [recruitment@kewwoods.com](mailto:recruitment@kewwoods.com) marked for the attention of Christina Greaves.

**Closing date:** 9<sup>th</sup> January 2024

**Time:** noon